

## ROLE DESCRIPTION

<b>Title</b>	GB Badminton Team Manager / Lead Coach (one role)
<b>Team</b>	GB Badminton 2025 European Youth Olympic Festival
<b>Place of work</b>	Skopje, North Macedonia from 19 <sup>th</sup> – 26 <sup>th</sup> July (date of departure 17 <sup>th</sup> or 18 <sup>th</sup> July (TBC) with return 26 <sup>th</sup> / 27 <sup>th</sup> (TBC) Pre-departure meetings / briefings etc (likely on-line) – dates confirmed already are 8 <sup>th</sup> April (Chef de Mission Seminar) and 12 <sup>th</sup> May (TL Workshop)
<b>Main purpose of role</b>	GB Badminton is seeking to appoint a qualified and experienced Team Manager / Lead Coach to manage and coach the GB Badminton Team at the 2025 European Youth Olympic Festival, where we will be looking to secure the best possible finish at this Event.

### About the Games

A multisport Event being held in Skopje, North Macedonia from 20th -26th July 2025, will cover around 2500 participants and 15 sports disciplines of which Badminton will be one. Team size is 1 male, 1 female singles player and they will compete in singles, with a further mandatory entry for them to complete in the mixed doubles event together.

## MAIN DUTIES AND RESPONSIBILITIES

- To be available for / attend in all relevant pre-departure planning meetings required in advance of travel to the Festival with either BOA / Badminton England (lead administration for GB Programme) – 8<sup>th</sup> April and 12<sup>th</sup> May 2025 currently planned dates for these.
- To provide all relevant documentation / information required to BOA / Badminton England in a timely manner, as required prior to departure
- To support both athletes in their preparations for matches at the European Youth Olympic Festival
- To provide high quality coach support to both athletes for the duration of the Games
- To lead on management of logistics / administrative support for the duration of the Festival, to comply with all requirements for this Event from a Team Manager perspective
- To liaise with Badminton England as requested by Programme Manager / Performance Director
- To establish good working relationships with both GB Badminton athletes in advance / during the Games as much as is possible, given the timeframe.

- To provide a Report following return to the UK to the GB Performance Director and Programme Manager as required, providing information on the Event as whole, and including both Team / Individual performance reviews, which can be passed on to athlete / relevant personal coaches
- To act as the lead and primary contact for GB Badminton Team when in Skopje in terms of liaison with BOA / Medical Team etc
- To liaise with medical personnel and performance services support staff if appropriate regards care of an athlete's injury or illness and optimum rehabilitation and management whilst at the Festival
- To promote drug-free sport and have a working knowledge of UKAD best practice and The Code (WADA)

## HOURS OF WORK

Working hours will be as required to fulfil the role and the significant fluctuating demands throughout the European Youth Olympic Festival. The post-holder will be required to acknowledge this and work in a flexible manner to accommodate all requests where appropriate.

## ESSENTIAL EXPERIENCE, KNOWLEDGE AND SKILLS

- Minimum Level 2 Badminton Coaching Qualification or equivalent
- Have an active Coach Membership including relevant insurance
- Have a current active DBS check
- Have completed Safeguarding training which is active
- In good standing with Home Nation Governing Body
- Currently work with, or have experience of working with Home Nation Performance Programme / Pathway athletes in relevant age group (U17/U19)
- Experience and had success coaching at BEC / BWF U17 / U19 international junior tournaments, and in doing so, have an awareness of the current level at this age group in Europe.

## DESIRABLE EXPERIENCE, KNOWLEDGE AND SKILLS

- Previous experience of coaching at Junior World / European Championship Events or similar multi-sport events such as YOG, EYOF, WUG
- Previous experience of being in a Team Manager role
- Have an ambition to coach within their respective Home Nations Performance Programme / Pathway / GB Programme
- Have worked with / have good knowledge of at least one of the athlete/s selected for the Games
- Current UKAD Coach Clean certification (must be completed in advance of departure for the Games)

## APPLICATION PROCESS

Candidates can apply by sending a 1-page CV along with a brief summary explaining interest in and suitability for the role, to EJP Programme Manager, Nikki Tarrant ([nikkitarrant@badmintonengland.co.uk](mailto:nikkitarrant@badmintonengland.co.uk)). The deadline for applications being received is **midnight on Sunday 16<sup>th</sup> March 2025**.

The GB EYOF Selection Panel will consider applications received and will decide on the attending Team Manager / Lead Coach by **end of March** at the latest, based upon strength of applications received. It may be that a small selection of applicants are asked to attend a short interview as part of the recruitment process, should the Panel feel this is required. Applicants will be advised of this by 21<sup>st</sup> March.

## OTHER INFORMATION

- The appointment will be made by the GB EYOF Selection Panel, there is no appeal process
- The post-holder will act in accordance with the BOA Team Members' Agreement and Code of Conduct
- This is an unpaid, honorary position, although reasonable travel and subsistence expenses in relation to pre-event meetings and return travel to the Airport for the Games **may** be covered by the relevant Home Nation Governing Body (this would be with their agreement only and done so in advance of costs incurred).
- The costs related to accommodation, flights, food etc for these Games will be covered during the time you are away.