

Club Welfare Officer



The Role

As the Club Welfare Officer it is your responsibility to:-

1. Be familiar with the Badminton England Safeguarding Young People and Adults at Risk Policies and ensure that officers and parents of children in the club are also aware of the Policies and abide by them
2. Respond to any concerns or issues that arise for children and young people or adults at risk in a confidential and sensitive manner
3. Contact your County Welfare Officer or the Badminton England safeguarding team to discuss any concerns that have been raised where you do not feel able to adequately manage the situation
4. Have a commitment to safeguarding training for yourself and others in your organisation
5. Ensure adults who work with children and young people and adults at risk in your club attend appropriate safeguarding training
6. Actively endorse and only use qualified coaches who are Badminton England coaching members in your club
7. Sit on the club management committee and attend all meetings ensuring that safeguarding is a regular agenda item

In line with County Welfare Officers your role also includes the following:

1. Act as the first point of contact for coaches, volunteers, parents and young people where concerns about welfare, poor practice or abuse are identified
2. Maintain appropriate local contact details including the LADO contact details, the Police and the Local Children's and Adults Safeguarding Board.
3. Ensure confidentiality is maintained
4. Ensure that incidents are recorded correctly using Badminton England's reporting procedures
5. Ensure that all officers and coaches within your association who are in 'Regulated Activity' with young people have a DBS check every 3 years
6. Promote and actively endorse Badminton England Codes of Conduct for all adults working alongside young people and adults at risk

Skills and knowledge required

- An understanding of core legislation and government guidance on safeguarding children and adults
- An understanding of the roles and responsibilities of the statutory agencies involved in safeguarding children and adults
- A participant focussed approach, a commitment to listening to members
- A commitment to equality and diversity recognising that all children and adults have the right to be protected from poor practice and abuse

Training Required

- UK Coaching Safeguarding & Protecting Children in Sport Safeguarding & Protecting Children
- Time to Listen training for Welfare Officers (multi-sport or badminton specific)

Other

- Welfare Officers must complete a Badminton England DBS Check every 3 years.

More information from: www.badmintonengland.co.uk/safeguarding