



Website Builder

User Guide For JustGo

What's inside?

- [What is website builder?](#)
- [How do I access Website Builder?](#)
- [How do I add or delete webpages?](#)
- [How do I add content to my website?](#)
- [How do I optimise my webpages for search engines?](#)
- [What can I do in the Settings?](#)

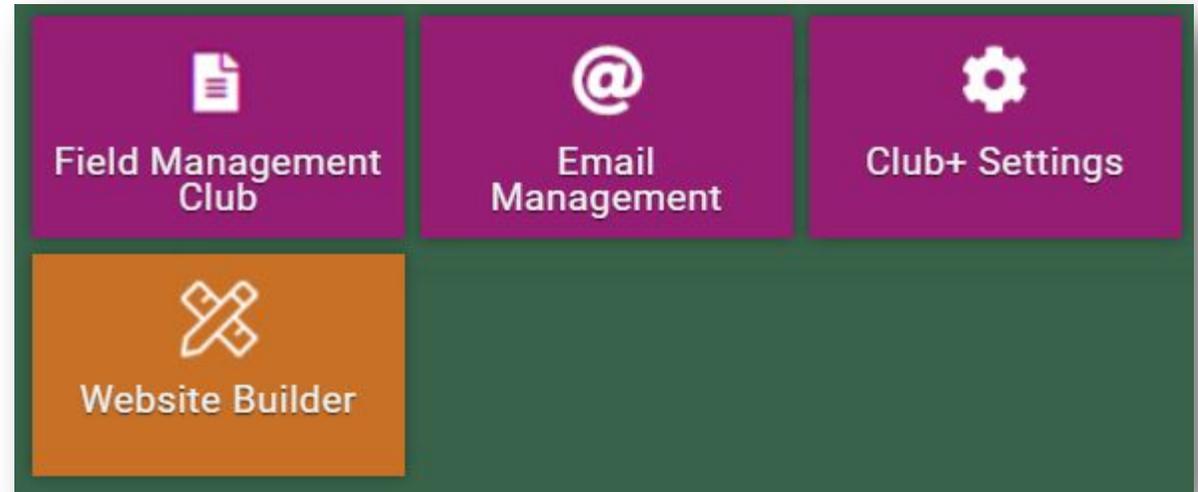
What is Website Builder?

The First edition of the Website Builder feature allows you to design a front-end website for your club from which you can advertise your club details online.

Only available with a JustGo Essential subscription

How do I access Website Builder?

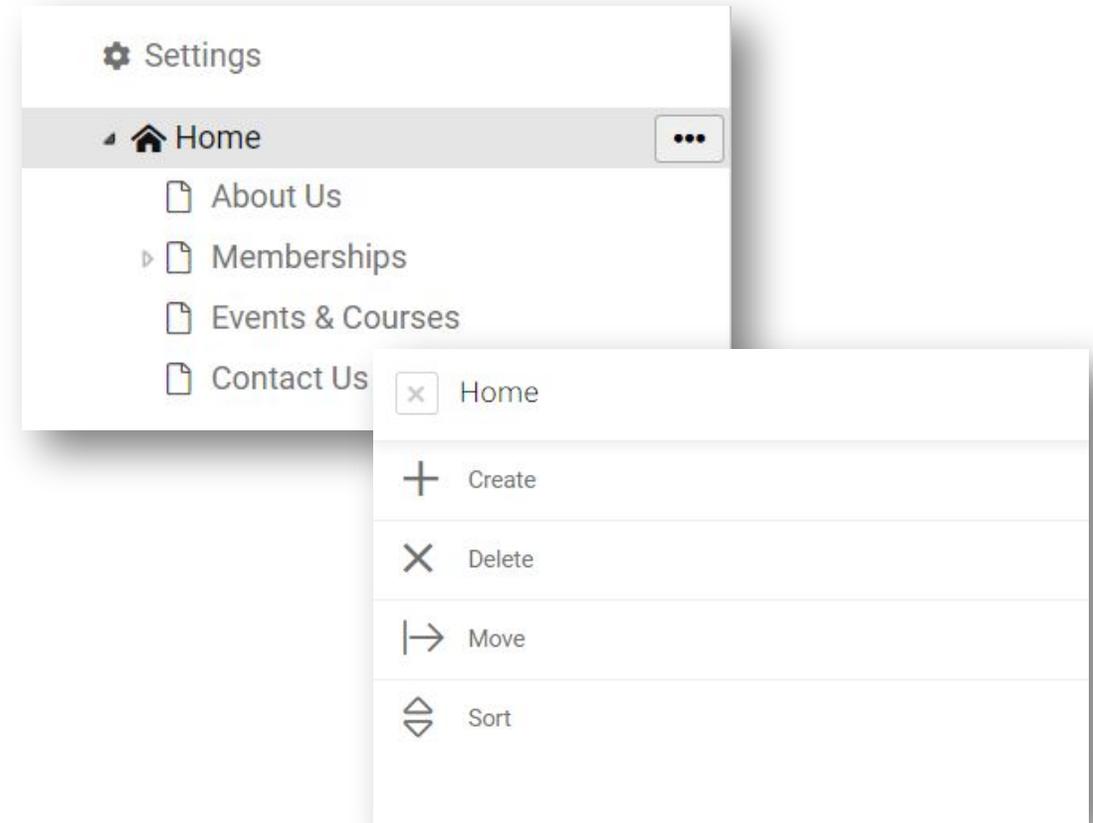
When logged in as a JustGo Essential administrator you can access the Website Builder by clicking on the Website Builder tile in the Menu.



How do I add or delete web pages?

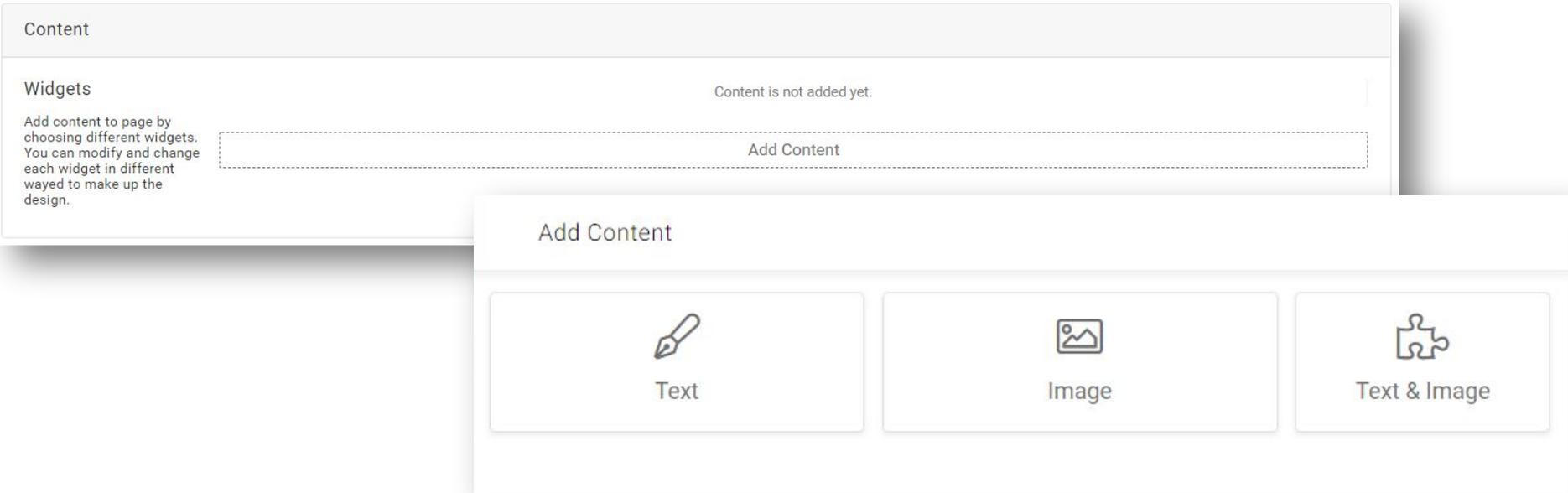
Once you have opened the Website Builder you can create and add webpages by hovering over the Home tab in the Menu and selecting the three dots, as seen in the screenshot, to open up a new window.

The new window provides the options to add, delete, move or sort the pages. This will have a direct impact on the member facing part of your website.



How do I add content to my website?

Once you have selected to add a new page you can click on the Add Content button and select the type of content you would like to present on the webpage.



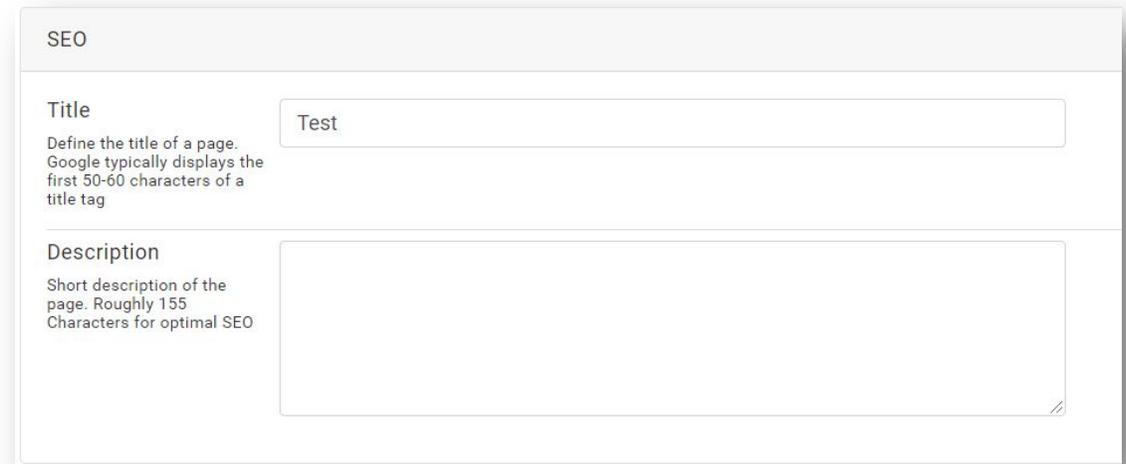
How do I optimize my webpages for search engines?

Defining your webpage title and description is important.

Use a title relevant to the page and a description that uses keywords relating to your club and the pages content.

This will help search engines identify the pages content and help you to appear higher in search results.

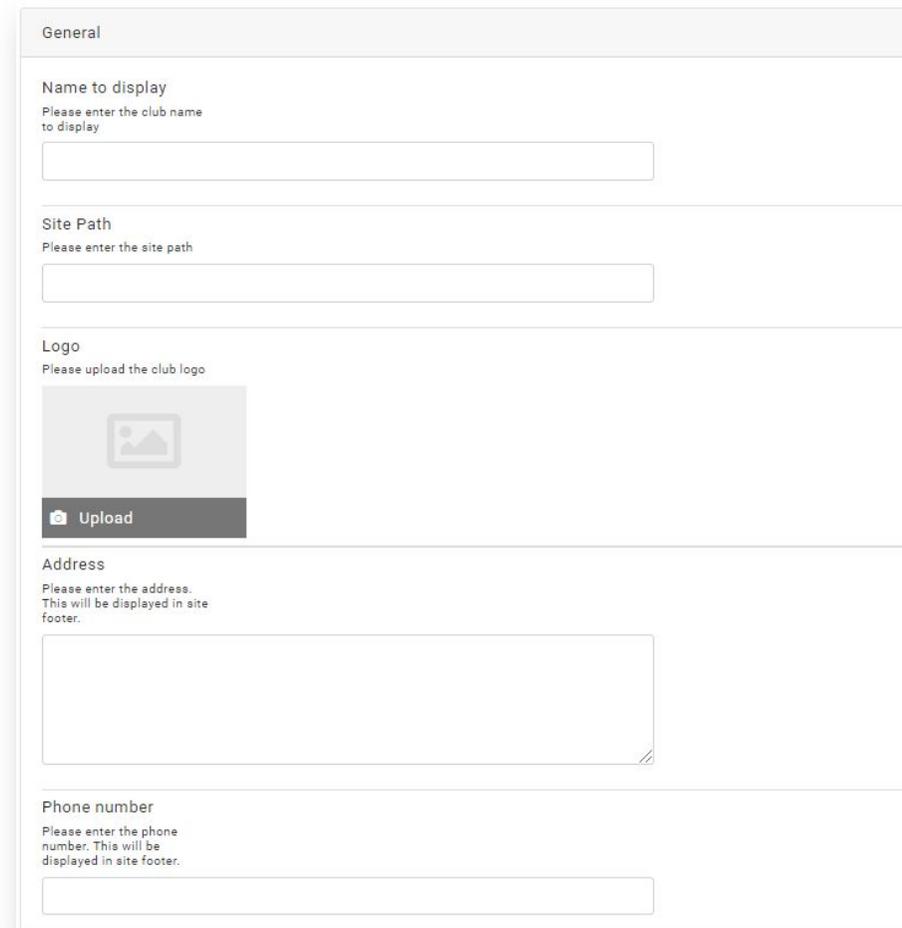
Note: This does not guarantee you a first page appearance in search results.

A screenshot of the SEO settings panel in a website builder. The panel is titled "SEO" and contains two main sections: "Title" and "Description". The "Title" section has a text input field containing the word "Test" and a small icon of a document. Below the input field, there is a small text box that reads: "Define the title of a page. Google typically displays the first 50-60 characters of a title tag". The "Description" section has a larger text area for input and a small icon of a document. Below the text area, there is a small text box that reads: "Short description of the page. Roughly 155 Characters for optimal SEO".

What can I do in the Settings?

The settings area is where you can upload your club logo and add information and contact details for your club.

You will also be able to adjust the theme colours and the Header and Footer of the webpage.



General

Name to display
Please enter the club name to display

Site Path
Please enter the site path

Logo
Please upload the club logo



Upload

Address
Please enter the address. This will be displayed in site footer.

Phone number
Please enter the phone number. This will be displayed in site footer.