JustGo.com

Adding Family Members & Purchasing Family Memberships

User Guide for JustGo

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- <u>To add an existing member to your family</u>

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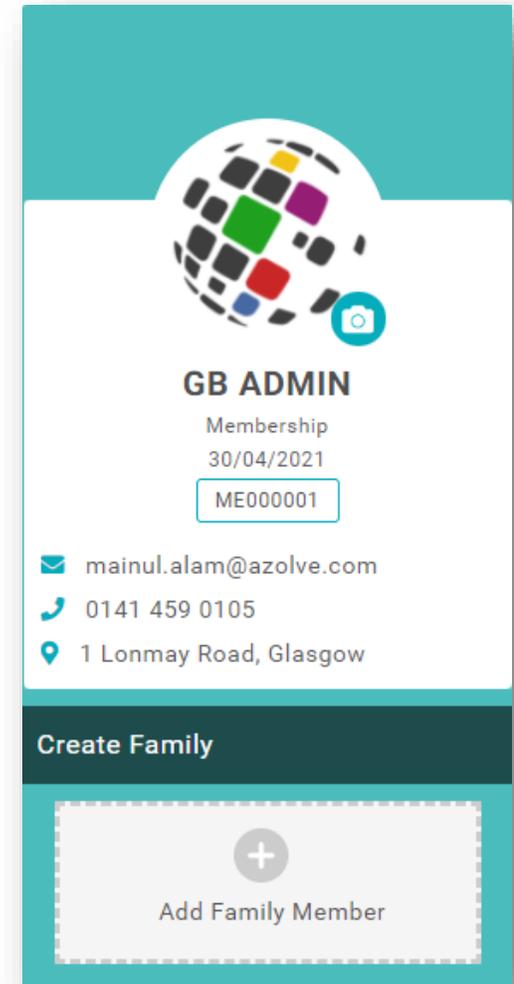
How do I add Family Members?

You are able to create a family group and then add additional members to this group whether they exist as members already or you create them as new members as part of this process.

1. Once logged in to the system navigate to 'My Profile' from either the Tile or Tab
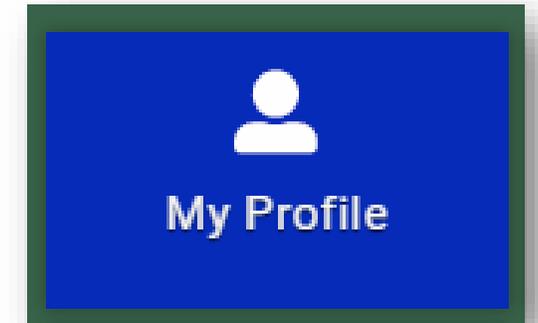
My Profile

How do I add Family Members?

2. From the 'My Profile' tab click on the 'Add Family Member' button:
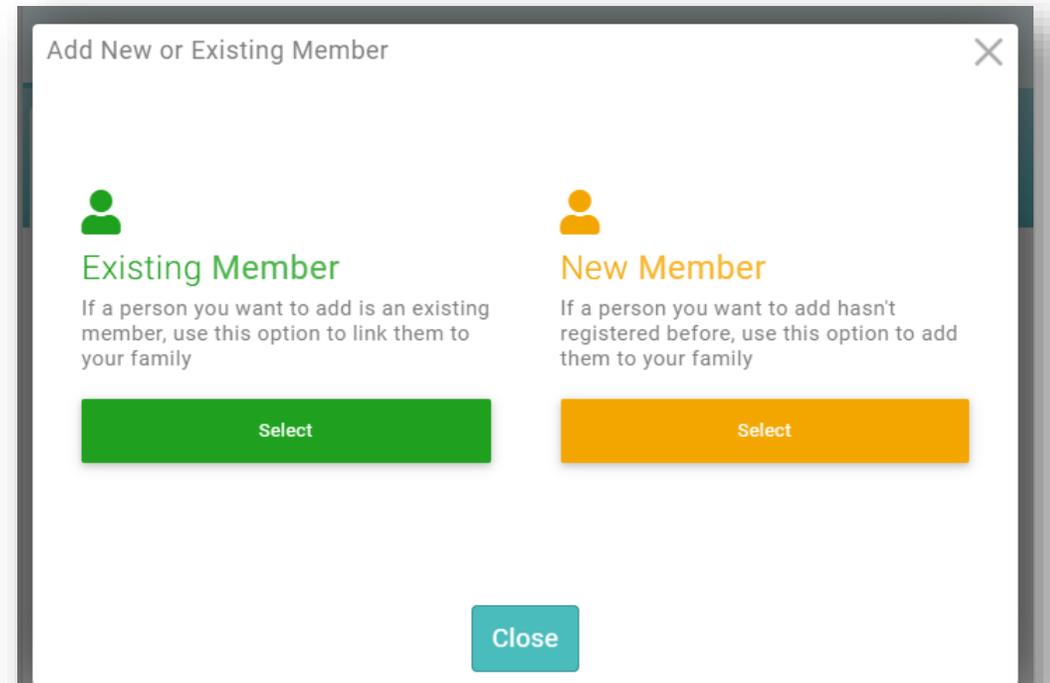
How do I add Family Members?

3. The 'Add New or Existing Member' popup will appear giving you the option to create a new account for the family member or associate an existing account to your family :
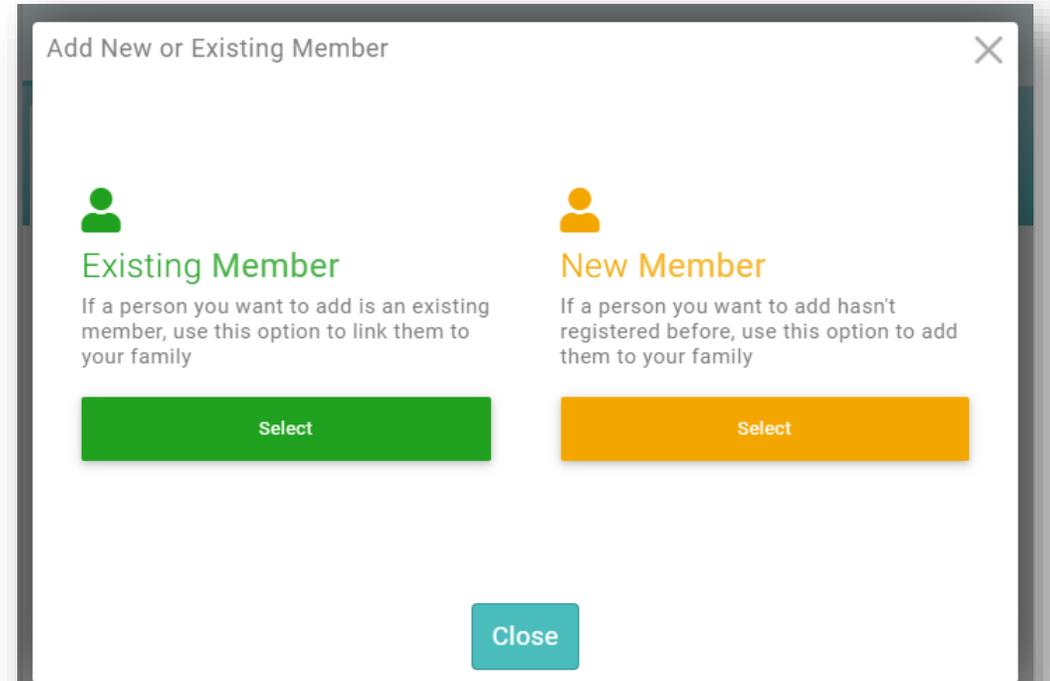
How do I add Family Members?

TO ADD AN EXISTING MEMBER TO YOUR FAMILY

4. Click on the green 'Select' button under 'Existing Member' to associate an existing account to your family:

How do I add Family Members?

4.1. To add an Existing Member to your family group - Next you need to identify the member you would like to add to your family. You can do so by searching the member using the email address they have used to sign up or using their Member Identification Number(MID).

How do I add Family Members?

4.2. Enter the member's date of birth or their Membership Number to authorize JustGo to

send a Verification Email.

4.3. As soon as the member verifies your request, they will be added to your family.
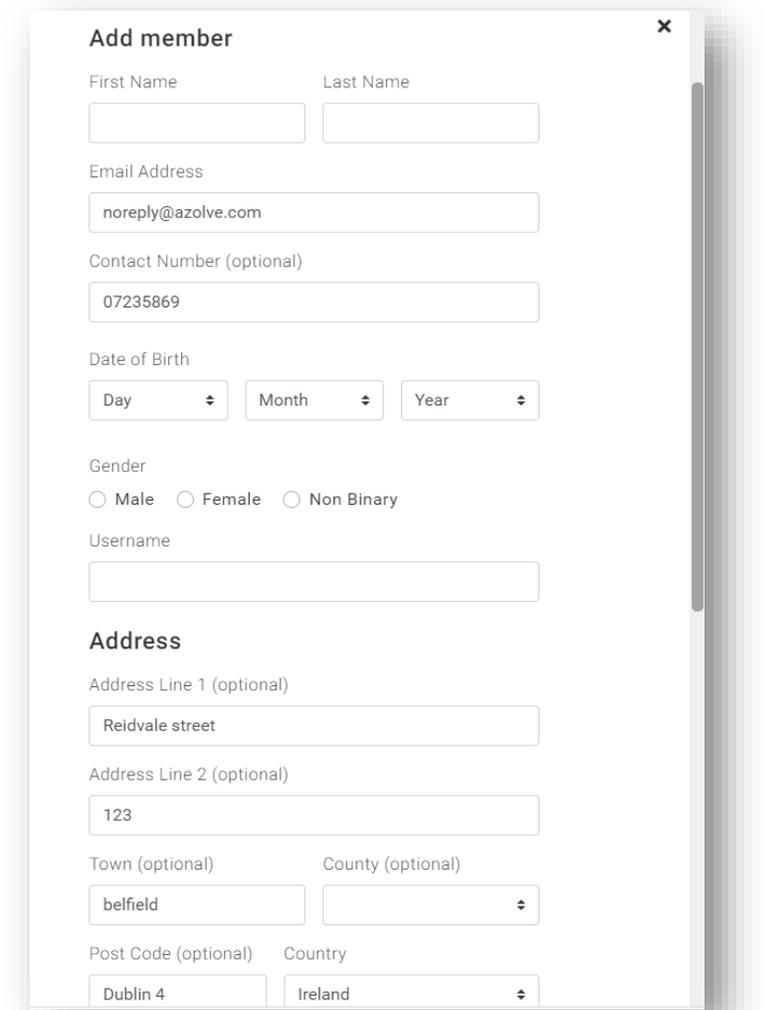
How do I add Family Members?

ALTERNATIVELY, TO ADD A NEW MEMBER
TO YOUR FAMILY

5. Click on the yellow 'Select' button
under 'New Member' to create a new
account to your family.
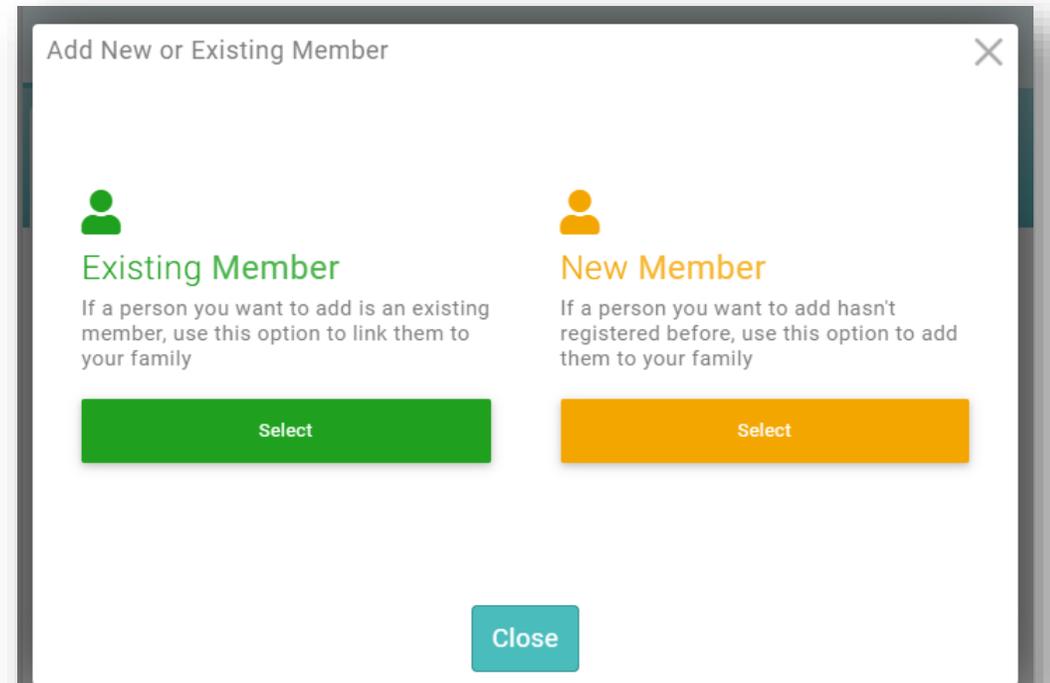
How do I add Family Members?

5.1. Fill out the new member signup form.

How do I add Family Members?

5.2. The new account can be created with your email address and is entered in the field automatically.

How do I add Family Members?

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5.3. The username will need to be unique for the new membe~~r~~
and if you want to enter the username in the form of an emai~~l~~
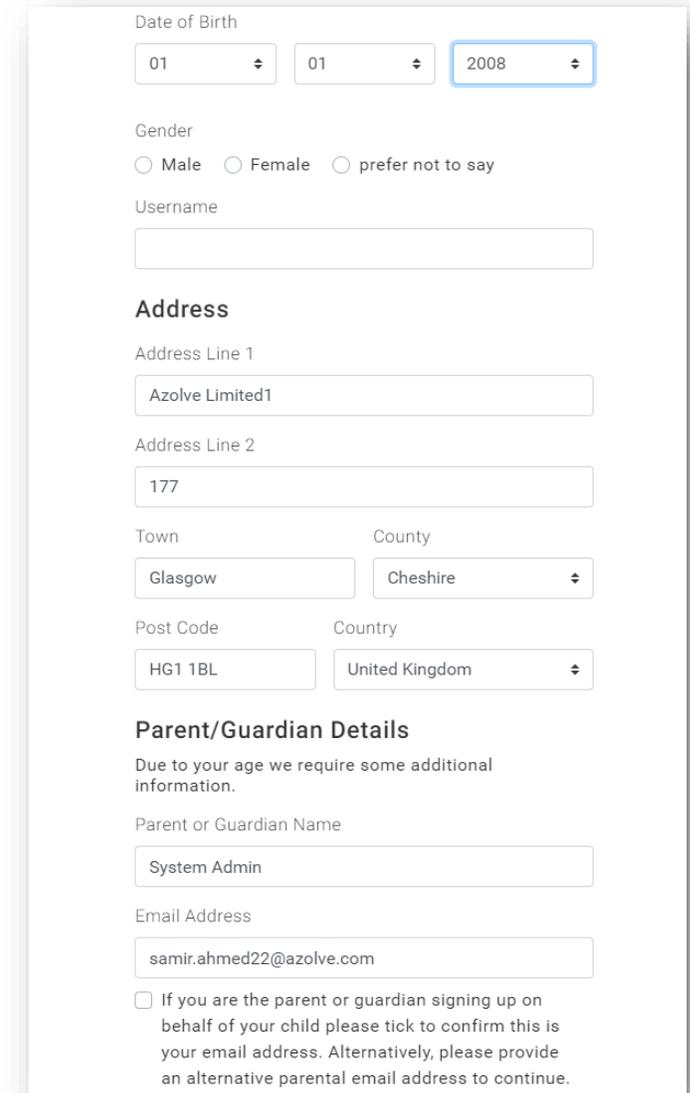it cannot be your email address.
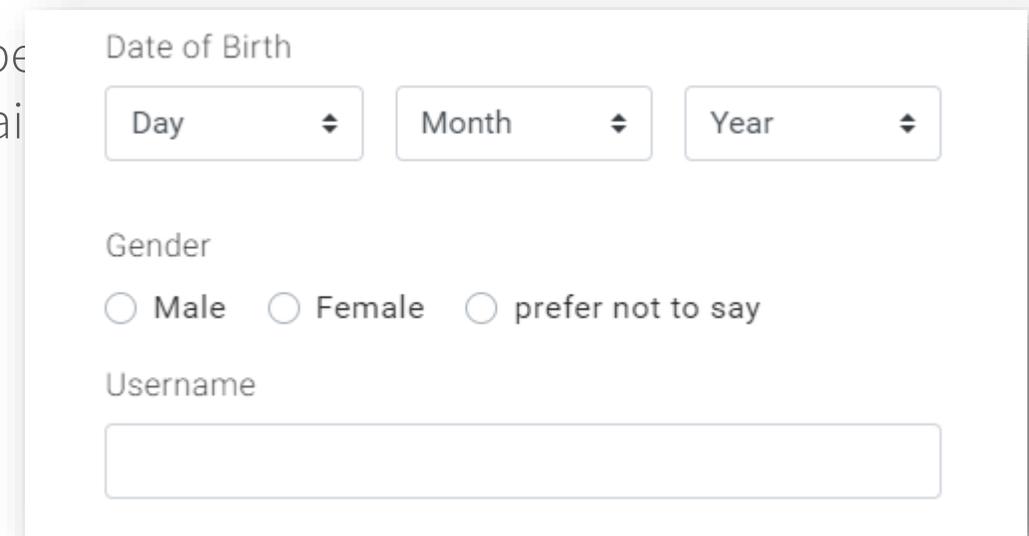
Date of Birth

| Day ⇕ | Month ⇕ | Year ⇕ |

Gender

○ Male   ○ Female   ○ prefer not to say

Username

How do I add Family Members?

5.4. If the new account you are creating is for a user who is not an adult then you would need to complete the 'Parental Approval' form.

Note: The system requires the parent's email address however, if you are the parent then just click on 'Continue'.

How can I purchase a family membership package?

Click on the family membership package and select the preferred memberships for each of the family members using the 'Select Membership' button and click on next. All of the selected membership packages will be automatically added into the cart and the family discounted price calculated based on the combination of packages.