

NOTICE is hereby given of the One Hundred and Twentieth (120th) Annual General Meeting of the Badminton Association of England Limited.



Date:	Saturday 24 June 2023
Time:	<p>2.00 pm</p> <ul style="list-style-type: none"> ▪ An optional Strategy Consultation session will run from 11:00am – 1:00pm (details to follow). ▪ A buffet lunch will be available from 1:00pm -1:45pm in the Bar Area. ▪ Delegates, please report to the Registration Desk in the Bar Area. Please endeavour to register your attendance (including collection of voting slips [if applicable]) between 12:45pm – 1:45pm. ▪ The AGM will begin at 2:00pm.
Venue:	National Badminton Centre, Milton Keynes, MK8 9LA
Voting Delegates:	<ul style="list-style-type: none"> ▪ Member Organisations (one Voting Delegate for each County Badminton Association, Badminton Line Judges Association of England and Badminton Umpires Association of England) ▪ The President ▪ Vice Presidents ▪ Elected Members
Non-Voting Delegates:	<ul style="list-style-type: none"> ▪ Member Organisations (one Non-Voting Delegate for each County Badminton Association, Badminton Line Judges Association of England and Badminton Umpires Association of England) ▪ Honorary Vice Presidents ▪ Board of Directors ▪ Senior Management Team ▪ Other invited individuals
Accompanying Papers:	<ul style="list-style-type: none"> ▪ Minutes from General Meeting held on 27 April 2023, Paper No: AGM/2023/01 ▪ Annual Report 2022/23, Paper No: AGM/2022/02 ▪ Audited Financial Statements, Paper No: AGM/2022/03 ▪ Notification of Resolutions, Paper No: AGM/2022/04 ▪ Form of Proxy: Every Voting Member has the right to appoint a proxy (s. 324 Companies Act 2006 (the "2006 Act")) via the form attached.

			Voting Details
1.	Quorum, Welcome and In memorium		
1.1	To ascertain a Quorum. <i>Pursuant to Article 42.2, the quorum for General Meetings is 15 Voting Members present in person or by proxy, subject Article 45.6.</i>	Verbal	N/A
1.2	Welcome from the Chair	Verbal	N/A
1.3	To observe one minute's silence for those who have passed away during the last year		N/A
2	Minutes		
2.1	To confirm the minutes of the General Meeting that took place on 27 April 2023	Paper No. AGM/2023/01	By simple majority of votes cast.
3	Annual Report		
3.1	To receive from the Board of Directors, the Annual Report on the activities of the Association since the previous Annual General Meeting	Paper No. AGM/2022/02	N/A
3.2	To receive a presentation from Sue Storey, Chief Executive		N/A
4	Audited Financial Statements		
4.1	To receive from the Board the Association's audited financial statements for the year ended 31 March 2023 (as per Article 38.2.1)	Paper No: AGM/2022/03	N/A
5	Resolutions		
5.1	To re-elect Mike Robinson to the position of Elected Director of the Association for a final three-year term of office as per Articles 20 and 25.	Paper No: AGM/2022/04	N/A - to be declared elected unopposed in accordance with Article 25.4.
5.2	To re-elect Peter Emptage to the position of Elected Director of the Association for a second three-year term of office as per Articles 20 and 25.	Paper No: AGM/2022/04	N/A - to be declared elected unopposed in accordance with Article 25.4.
5.3	To elect up to two Vice Presidents for a three-year term of office as per Article 30.	Paper No: AGM/2022/04	The two candidates with the highest number of votes

5.4	To confirm that Haysmacintyre be re-appointed as auditors of the Association, to hold office from the conclusion of this meeting until the conclusion of the next Annual General Meeting, at a remuneration to be fixed by the Board of Directors as per Article 38.2.2	Paper No: AGM/2022/04	By simple majority of votes cast.
6	Any other business		
6.1	The Chair invites questions from the Voting Members and other Invitees.	All	

End of Formal Meeting

Notes to the Notice of Annual General Meeting

Details of how to attend, participate and vote in person at the AGM are set out in the Notice of Annual General Meeting. These notes deal with how to appoint a proxy to vote on a member's behalf.

Attendance

1. In accordance with Article 40 the Articles of the Association ("**Articles**"), members can register for the Annual General Meeting ("**AGM**") using the following link: <https://forms.office.com/e/4Rx6QK4T0n>. The AGM will be held as a face to face meeting, at the National Badminton Centre, Milton Keynes, MK8 9LA.

Proxies

2. If you are a member who is entitled to attend and vote at the meeting, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of meeting. Members are advised to appoint the Chair as their proxy but if a member wishes to appoint someone else as its proxy, it must do so in accordance with paragraph 3 below.
3. A proxy does not need to be a member of the Association but must attend the meeting to represent you. To appoint as your proxy a person other than the Chair, insert their full name in the box. If you sign and return this proxy form with no name inserted in the box, the Chair will be deemed to be your proxy. Where you appoint as your proxy someone other than the Chair, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions.
4. The appointment of a proxy will not prevent you from subsequently attending and voting at the meeting. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
5. To direct your proxy how to vote on the resolutions mark the appropriate box with an X. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.
6. Members should submit their votes via proxy as early as possible, and in any event no later than the date set out in paragraphs 7 and 9 of these notes.
7. To appoint a proxy using this form in hard copy, such form must be:
 - a. completed and signed, or otherwise authenticated in accordance with these notes and the Articles;
 - b. sent or delivered to the Association at Badminton England, Bradwell Road, Milton Keynes, MK8 9LA; and
 - c. received by the Association no later than Thursday 22 June 2023 at 2pm,
and please see paragraphs 8 & 9 below if you wish to appoint a proxy electronically rather than in hard copy.
8. As an alternative to completing a hard-copy proxy form, you can appoint a proxy electronically by:
 - a. emailing the signed, or otherwise authenticated in accordance with these notes and the Articles, form to ea@badmintonengland.co.uk
9. For an electronic proxy appointment to be valid:
 - a. if sending the form via email, your appointment must be received by the Association no later

than Thursday 22 June 2023 at 2pm.

10. In the case of a Voting Member which is a company, this proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company, or otherwise authenticated in accordance with these notes and the Articles.
11. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
12. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.
13. To terminate a proxy instruction, you will need to inform the Association by sending an e-mail to ea@badmintonengland.co.uk to be received no later than Thursday 22 June 2023 at 2pm.

Communication

14. Members who have general queries about the meeting should contact Sue Storey via email at suestorey@badmintonengland.co.uk (no other methods of communication will be accepted).