


Minutes: Badminton GB Board Limited Meeting Thursday 8th December 2022 Blended meeting – NBC and Teams 10:30-14:00 Main Board		
Board and invitees:	Stephen Baddeley (SB)	Chair and Non-Executive Director
	Sue Storey (SS)	Accountable Officer & CEO Badminton England
	Priya Guha (PG)	Non-Executive Director
	Morten Frost	Performance Director
	Mark Beecher (MB)	Head of Performance Operations, Badminton England
Joining via Teams	Stephen Farrow (SF)	Company Secretary/Non-Executive Director
	Christine Black (CB)	Director (Badminton Scotland)
	Ken Nixon (KN)	Director (Badminton Ireland, Ulster Branch)
	James Thomas (JT)	Director (Badminton England)
	Dan Bethell (DB)	Player Representative
	Amanda Fry (AF)	Performance Team Support (minute taker)
Apologies:	Kelly Aston (KA)	Director (Badminton Wales)

Topic
<p>1. WELCOME AND INTRODUCTIONS</p> <p>The meeting started with a minute’s silence in memory of Graeme Finch who sadly passed away since the last meeting.</p> <p>1.1. SB welcomed everyone to the meeting especially JT who is replacing Derek Batchelor and DB the Player Representative. There were apologies from Kelly Aston.</p> <p>1.2. SB advised that this meeting is being recorded for help with the minutes.</p>
<p>2. DECLARATIONS OF INTERESTS</p> <p>2.1. There were no declarations of interest.</p>
<p>3. MINUTES OF THE LAST MEETING</p> <p>3.1. To receive and approve the minutes of the meeting held on 15 September 2022.</p> <p>For Accuracy Page 2 – item 4.1 – correct spelling is Julie MacPherson and Kirsty Gilmour</p> <p>3.2. Matters Arising</p> <p>3.1.1 Should be BE Board member on the GB Board which is JT</p> <p>3.2.3 SH6 Category is one of the categories not currently under investigation and will be reviewed after Paris</p> <p>3.2.4 Glossary of terms circulated – MEGOC is Minsk European Games Organising Committee</p> <p>3.2.6 MB will circulate operational plan to TAG</p> <p>3.2.7 MB will resend Pathway Prospectus to CB</p> <p>3.2.7 Athlete Group Membership – DB is at the meeting</p> <p>4.3 MB had circulated the EYOG Report</p> <p>6.2.6 Athlete Disciplinary template from UK Sport – alignment of the GB Policy to Home Nations Policy – deferred to next meeting. MB will present paper.</p> <p>6.2.7 KN identified Matt Berry at Sports Resolutions as contact point</p> <p>7.3.2 SB went through compliance levels set out in the Code of Sports Governance and there</p>

	<p>are some items that need addressing. UK Sport representative is Jude Taylor</p> <p>7.3.4 BE & GB Board Meetings in Sept 2023 will take place in Sheffield with a dinner on 27th Sept. and a visit to the para programme on the morning of the 28th.</p>
	<p>4. PERFORMANCE</p> <p>4.1. Performance Update Report by MF</p> <p>4.1.1 The first tournament Marcus Ellis & Lauren Smith (injured players) will play is the European Team Championship in France if we qualify</p> <p>4.1.2 New ranking coming out in January will only go back 4 months</p> <p>4.1.3 All GB Players annual meetings have taken place</p> <p>4.1.4 MF is having monthly meetings with Ingo to talk about the programme</p> <p>4.1.5 MF attended the Welsh Open – discussed with KA how to work together on the Junior Badminton programme</p> <p>4.1.6 Meetings have been held with UK Sport Performance Advisor, Jayne Ellis</p> <p>4.1.7 Visit from Fiona Semple from the new British Elite Athlete Association (BEAA) (former BAC) – did presentation to all players. She offered to sit on selection panels. Good link to strengthen with the Players Organisation and the BEAA. Fiona will visit Scotland to look at the set up there.</p> <p>4.1.8 MF, MB and Julian Robertson attended the two-day PLX conference in Manchester</p> <p>4.1.9 GB Players Review meeting on 14th December MF thanked Kelly & Ingo for their contributions. Working with UK Sport to get additional places into the GB programme. Application was put in for 4/5 places on the Olympic programme and one additional place on the Paralympic programme – looking for a total of 14 places.</p> <p>4.1.10 Following discussions with Ingo and the Scottish programme MF will attend tournaments in the next 12-18 months sitting behind the courts and could double up for the Olympics as an extra coach on the team.</p> <p>4.1.11 Twice a month MF will go to Sheffield to work with coaches and players on the para programme.</p> <p>4.1.12 MF provided an overview of current rankings and gave his assessment of the situation.</p> <p>4.2. Report from Para Badminton GB World Championships in Tokyo</p> <p>4.2.1 Tournament was well run; GB won 3 medals and the team got good insights of what needs to be done before Paris</p> <p>4.2.2 UK Champs this weekend in Sheffield</p> <p>4.2.3 Para European Games in 2023 in Rotterdam (MB will add to his monthly report in January) – criteria not yet known.</p> <p>4.2.4 Isaac Dagleish on confirmation level has decided to step away from the programme at the end of March this year. He has had good support.</p> <p>4.3. Operation Plan – TAG Review and other updates No further updates.</p> <p>4.4. Feedback on monthly reports Very helpful and provides right level of detail.</p>
	<p>5 Selection Policies</p> <p>5.1 European Games Selection Policy</p> <p>5.1.1 Latest draft has been circulated to TAG members and Players Representative Group with a deadline of Monday for any comments.</p> <p>5.1.2 Criteria needs to be clear and as objective as possible</p> <p>5.1.3 The selection panel on all the policies will have an independent chair (provided</p>

by Sports Resolutions) with a legal background to make sure process is followed so pressure is moved from the PD. **Sentence about the role of the Chair needs to be included.**

- 5.1.5 The BEAA will sit on the panel as an observer (non-voting).
- 5.1.6 Performance Peer (Voting) – After discussion, it was agreed by majority view that this should remain a voting post. **Sentence explaining the purpose of the role should be included**
- 5.1.7 Diversity/Gender mix should also be considered.
- 5.1.8 GB Board Representative will not be the Badminton England nominated director.
- 5.1.9 Page 1 – (3a) is not defined or should be taken out
- 5.1.10 Page 3 – 5.2 – European Ranking List should be BWF World Ranking List
- 5.1.11 Page 4 – after first sentence add in ‘and may take precedence in the selection criteria’
- 5.1.11 Page 4 – 5.5.1.1 – wording should be ‘Your World Ranking position will be taken into consideration’.
- 5.1.12 Page 5 – 6.1.2 – third line should read **are** subject to not ‘are not subject to’ but should be an extra point.

The points made above will be incorporated into the Paris selection policies.

Appeals – Appendix 1 – is not using Sports Resolutions

- 5.1.14 Page 9 – 5.2 should be to the Badminton England Appeals email address rather than SB address
- 5.1.15 Page 9 – 6.2 – Appeals panel – could refer to three types of people e.g. an independent chair, member of GB Badminton Board and one other
- 5.1.16 Page 11 – 10.2 – should be GB Badminton/Badminton England.

1245 DB left the meeting and there was a break for lunch

5.2 Olympic & Paralympic Games Selection Policies

The comments made above in the European Selection Policy will be incorporated. Further comments:

- 5.2.1 Page 4 – 6.1.1 & 6.1.2 – Should be GB Badminton Selection Committee
- 5.2.2 Page 5 – 6.2 – Second line Direct should be Director

Appeals – Appendix 1

MB suggested using Sports Resolutions to provide an Appeals process which is done completely independently and the cost implications are very reasonable.

The proposed Appeals Procedure for Paris for both the Olympics and Paralympics involving Sports Resolutions was approved.

- 5.3.1 Page 3 – Selection Panel – the BPA sit on this panel as an independent (non-voting) and the rest of the panel will replicate the Olympic Selection panel. Team leader is equivalent to Performance Director. This Panel will sit twice because of the process set out by BWF. Doubles takes preference so you get put into singles automatically and the remaining singles slots are reissued separately

Following feedback from the Players Rep Group and TAG, MB will circulate final copies around the Board with tracked changes for electronic sign off.

6 GOVERNANCE

6.1 Review of Diversity Plan

- 6.1.1 SS & PG had initial conversation with Leanne driving it forward – PG will attend an EDI Committee Meeting and Leanne will be invited to the next GB Board Meeting

	<p>6.2 <u>Disciplinary jurisdiction update</u> Take forward to next meeting</p> <p>6.3 <u>Para Badminton TAG - update</u> 6.3.1 Next meeting late January to plan out next programme – main focus Scotland and Northern Ireland to develop players and look to do joint festivals</p> <p>6.4 <u>New Independent Board Member</u> 6.4.1 Advert will go out in January for a new independent board member and BE will support the process. It was agreed that the primary skill to focus on is financial expertise but experience of para sport would also be useful and maintaining geographical diversity should be considered. Interview panel will be SB, PG and CB. SB will keep board updated with Job Description.</p> <p>6.5 <u>Proposal to approve Priya Guha as the Board’s Senior Independent Director (SID)</u> All agreed for PG to be the Board’s Senior Independent Director (SID)</p> <p>6.6 <u>Feedback from annual reviews with Board Members</u> 6.6.1 Keep minutes short 6.6.2 Hybrid is necessary but try to meet once or twice in person possibly at events. 6.6.3 Clarity on responsibility between GB and BE needs looking at. 6.6.4 Is Ltd Company correct corporate structure – PG will look into this – An ongoing action – MB will send a note to Jude Taylor and SS suggested about raising this during the upcoming BDO Audit. JT suggested talking to Matt Holt at GB Boxing as they were set up as a special purpose vehicle.</p>
	<p>7 FINANCE</p> <p>7.1 <u>Finance Paper – Q2 Report (paper was circulated with the agenda)</u> 7.1.1 Report is more informative and was well received. –</p> <p>7.2 <u>Electronic payments with Nat West</u> 7.2.1 Due to delays £200 has been credited to our account. May have to start process again for online application. SF is challenging this. PG offered to help to talk to someone higher up. Inland Revenue still sending letters and SF has no further update.</p> <p>7.3 <u>Risk Register – proposed new set of risks (circulated with agenda)</u> 7.3.1 SB, PG & MB had met to review the register. There was no change to risk categories just minor amendments in the comments section.</p>
	<p>8 ANY OTHER BUSINESS</p> <p>8.1 SS – BE is reviewing its strategy. There was a Board and senior management day looking at direction of travel – 6 areas were identified and working groups set up for each area Looking to change the vision and the purpose. Strategy for Badminton in England not Badminton England as an organisation – going out to further consultation - SS will let GB Board know where roadshows are happening.</p> <p>8.2 BDO is an auditing company appointed by UK Sport and Sport England to assess and review NGB’s in terms of finance and governance. There will be a review process linking with BE and GB Badminton at the same time. Work will start in the New Year looking at internal finance processes. BDO will provide a scoping document which SS will share.</p> <p>8.3 Social media has improved and is very engaging on Twitter</p> <p>8.4 At beginning of next year, the requirements for the UK Sport submission to start the process for LA will be brought to the board.</p>
	<p>9 DATE OF NEXT MEETINGS: Thursday 23rd March 2023</p>

	<p>10 2023 Meeting dates</p> <p>Wednesday 22nd June 2023 Wednesday 27th September 2023 – Dinner with BE & GB Boards + overnight stay Thursday 28th September 2023 (Sheffield) to show support for Para programme and staying overnight the night before for those who want to. Wednesday 29th November 2023</p>
	<p>11 ITEMS TO CARRY FORWARD</p> <p>No additional items to those actioned above</p>

Meeting finished at 2.30 pm

Action Points

<u>Item No</u>	<u>Action</u>	<u>Action By</u>
3.1	Mins of meeting held on 15 Sept – correct spelling for Julie MacPherson & Kirsty Gilmour	AF
3.2	Matters Arising	
3.2.6	MB will circulate operational plan to TAG	MB
3.2.7	Pathway Prospectus re-circulated to CB	MB
6.2.6	Athlete Disciplinary template from UK Sport – alignment of the GB Policy to Home Nations Policy – MB will present paper at next meeting	MB
4.2.4	Para European Games in 2023 in Rotterdam – MB will add to monthly report in January	MB
4.3	Operation Plan – TAG Review and other updates	MB
5	Selection policies to be updated in accordance with minuted points and circulated to Board	MB/SF
6.1.1	SS to invite Leanne to next GB Meeting	SS
6.2	Disciplinary jurisdiction update	MB
6.4	New Independent Board Member advert and job description	SB
6.6.1	Keep minutes short	SB/AF
6.6.3	Clarity on responsibility between GB & BE	SB/SS
6.6.4	Look at corporate structure MB will send note to Jude Taylor SB to talk to Matt Holt at GB Boxing	PG/SB MB SB
7.2.1	Electronic payments with Nat West	SF
8.1	SS to let Board know where roadshows are happening	SS
8.2	SS will share BDO scoping document	SS
8.4	Distribute requirements for UK Sport submission to Board	MB