



Badminton England DBS (CRB) Eligibility Criteria – November 2015.

The Disclosure and Barring Service (DBS) checks enable organisations that provide activities for children to access information to assist in recruitment decisions. Badminton England uses the umbrella organisation First Advantage online disclosures to administer our checks. In order to obtain access to an individual's criminal record, the role the individual is being checked for must be eligible for a DBS check.

The Government have scaled back the roles that are eligible for a DBS check to focus much more tightly on those working unsupervised and in particular roles which brings them into regular close contact with young people. As a result, a number of roles previously processed by Badminton England may no longer be eligible for a check.

Regulated Activity

To be eligible for an Enhanced DBS check, the role that an individual is undertaking must be 'Regulated Activity'.

The government definition of Regulated Activity can be accessed by [Clicking Here](#)

Regulated Activity is any activity which involves contact with children which is: teaching, training, care, supervision, advice, treatment or transportation and which occurs frequently, intensively and/or overnight.

It must also be unsupervised, ie the person asking for the check is not under the supervision of another adult in the club who are themselves DBS checked.

To meet the threshold for "frequently" the activity must take place once a week or more and for "intensively" the activity must take place 4 times or more in a month.

Unsupervised means the person is in sole charge of the young people.

Following the Government's eligibility guidelines the following roles are no longer eligible for a DBS check as the role is not Regulated Activity:

Referees, Umpires and Lines judges / court officials

DBS checks should not be requested for adults who are simply "around" children in a club environment – only for those who hold a role that meets the Regulated Activity threshold set out above.

The following roles are eligible for an Enhanced DBS check with Badminton England:

Coaches (all coaches on the register from level 1 & above are required to be DBS checked)

Child Welfare Officers

Junior Team Managers

Junior Club helpers* only if their role meets the definition of Regulated Activity, ie consider frequency, what they are doing in their role and whether they are supervised

Badminton Leaders * only if their role meets the definition of Regulated activity – ie consider frequency, what they are doing in their role and whether they are supervised.

Clubs and County Associations cannot blanket check all their members and volunteers, however they should submit applications for those in roles which are eligible for DBS clearance.

A note about safe recruitment

DBS checks should be conducted as part of a safe recruitment process and not as the only element of recruitment. It is important, irrespective of any DBS criteria, that clubs and counties follow safe recruitment procedures. For further information on safe recruitment please take a look at the Safeguarding and Protecting Young People Guidelines.

Flowchart

The following flowchart provides key questions to ask when deciding whether an individual should be DBS checked for their position. Please note that this is only a guide and that some roles may require further consideration as to whether they are eligible for a DBS check. Please contact safeguarding@badmintonengland.co.uk or call 01908 268 400 to discuss further.

Further guidance is available on the Home Office website –

<http://www.homeoffice.gov.uk/agencies-public-bodies/db>

DBS Eligibility Flowchart

