**BADMINTON ENGLAND SAFEGUARDING CONCERN REPORT FORM **

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| BADMINTON CLUB OR COUNTY | | | | | | | | |
|  | | | | | | | | |
| YOUR DETAILS | | | | | | | | |
| First name | | | | Surname | | | Position in badminton | |
|  | | | |  | | | Coach / official / member / player / other please state | |
| Home address | | | | | | | | |
|  | | | | | | | | |
| BE membership no. | | | | Contact phone numbers | | | Email address | |
|  | | | |  | | |  | |
| YOUNG PERSON’S DETAILS | | | | | | | | |
| First name | | | | Surname | | | Parent / legal guardian’s name | |
|  | | | |  | | |  | |
| Date of birth | | |  | | Gender | | |  |
| Home address | | | | | | | | |
|  | | | | | | | | |
| Does the young person have a disability? If so, please give details | | | | | | | | |
|  | | | | | | | | |
| Please indicate their ethnic origin (if known) | | | | | | | | |
| WHITE | | English | | | Welsh | Scottish | | |
|  | | Northern Irish | | | Irish | British | | |
|  | | Gypsy or Irish traveller | | | White other -please state |  | | |
| MIXED / MULTIPLE ETHNIC GROUPS | | White and Black Caribbean | | | White and Black African | White and Asian | | |
|  | | Other – please state | | |  |  | | |
| ASIAN/ASIAN BRITISH | | Indian | | | Pakistani | Bangladeshi | | |
|  | | Chinese | | | Other please state |  | | |
| BLACK/BLACK BRITISH | | Caribbean | | | African | Other please state | | |
| OTHER (please state) | |  | | |  |  | | |
|  | |  | | |  |  | | |
| Details of the person whose behaviour you have concerns about | | | | | | | | |
| First name | | | | Surname | | | Position in badminton | |
|  | | | |  | | |  | |
| Home Address | | | | | | | | |
|  | | | | | | | | |
| Phone number | | | | BE membership no. | | | Email address | |
|  | | | |  | | |  | |
| Please indicate their ethnic background (if known) | | | | | | | | |
| Not known | | | | | | | | |
| WHITE | | English | | | Welsh | Scottish | | |
|  | | Northern Irish | | | Irish | British | | |
|  | | Gypsy or Irish traveller | | | White other -please state |  | | |
| MIXED / MULTIPLE ETHNIC GROUPS | | White and Black Caribbean | | | White and Black African | White and Asian | | |
|  | | Any other – please state | | |  |  | | |
| ASIAN/ASIAN BRITISH | | Indian | | | Pakistani | Bangladeshi | | |
|  | | Chinese | | | Any other please state |  | | |
| BLACK/BLACK BRITISH | | Caribbean | | | African | Other please state | | |
| OTHER (please state) | |  | | |  |  | | |
| INCIDENT / CONCERN DETAILS | | | | | | | | |
| Are you reporting your own concerns or passing on those of someone else? (please give details) | | | | | | | | |
|  | | | | | | | | |
| Please give a brief description of what has given you cause for concern | | | | | | | | |
| Please include dates, times, venue etc. of any specific incidents | | | | | | | | |
| Have you spoken to the young person(s) involved ? | | | | | | | | |
| If so, please give details of what was said and when. If not, please do not make contact without first speaking to the safeguarding team. | | | | | | | | |
| Have you spoken to the parent/carer of the young person(s) involved? | | | | | | | | |
| If so, please give details of what was said and when & parent contact details | | | | | | | | |
| What is the relationship between the young person and the accused? | | | | | | | | |
|  | | | | | | | | |
| Action taken so far | | | | | | | | |
| Please continue on a separate sheet if necessary | | | | | | | | |
| External Agencies contacted so far | | | | | | | | |
| Date | | Agency | | | Name | Contact Details | | |
|  | |  | | |  |  | | |
|  | |  | | |  |  | | |
|  | |  | | |  |  | | |
|  | |  | | |  |  | | |
| Any other relevant information | | | | | | | | |
|  | | | | | | | | |
| Signed |  | | | | Print name | |  | |
| Date |  | | | | | | | |

Remember to maintain confidentiality, only disclose information if it will protect the child. Do not discuss this incident with anyone other than those who need to know. This form should be marked PRIVATE & CONFIDENTIAL and sent to: Safeguarding Team, Badminton England, Bradwell Road, Milton Keynes, Buckinghamshire. MK8 9LA. Or email to: [safeguarding@badmintonengland.co.uk](mailto:safeguarding@badmintonengland.co.uk)