

FINAL Minutes: Badminton GB Board Limited Meeting

Wednesday 22 January 2020 at The All England Room, National Badminton Centre



Board:	Stephen Baddeley (SB)	Chair and Independent Director
	Kelly Aston (KA)	Member Director (Badminton Wales)
	Derek Batchelor (DB)	Member Director (Badminton England)
	Christine Black	Member Director (Badminton Scotland)
	Jane M Nickerson (JN)	Company Secretary/Independent Director
	Graeme Finch	Independent Director
Invited:	Keith Russell (KR)	Chief Executive, Badminton Scotland
	Jon Austin (JA)	Performance Director, Badminton England
	Mark Beecher (MB)	Head of Performance Operations, Badminton England
	Nikki Tarrant (NT)	Senior Co-ordinator - Performance
	Sue Wressell (SW)	Minute Taker (Badminton England)
Apologies:	Ken Nixon (KN)	Member Director (Badminton Ireland, Ulster Branch)
	Adrian Christy (AC)	Non-Executive Director

1	WELCOME AND APOLOGIES FOR ABSENCE
	SB welcomed everyone to the meeting, especially Nikki Tarrant (NT) who was attending to update the Board on the Badminton Europe Regional Project Award. Jonny Wynne (JW) had been asked not to attend, due to the meeting focussing on the feedback of the submission to UK Sport. JW was happy to comply.
2	DECLARATIONS OF INTERESTS DB had recently joined the Panel of Sports Resolution. JN apologised for not having re-circulated the Declarations list but would do so shortly. ACTION JN
3	MINUTES OF THE LAST MEETING
3.1	To receive and approve the minutes of the meeting held on 26 September 2019 <ul style="list-style-type: none"> • The minutes of the meeting held on 26 September 2019 were approved with minor changes. • Once the minor changes had been made, JA was asked to redact the minutes so that they could be published on the website. ACTION JA • Members of the Home Countries requested copies of the redacted Minutes so that they could add them to their websites. ACTION SW
3.2	To consider matters arising from the minutes: The following points were noted: <ul style="list-style-type: none"> • Dropbox – The Board agreed that papers would be added to DropBox only and SW would inform members when they were available. ACTION SW • Aspiration Funding Agreement with Scotland – Agreement had been reached between Badminton England and Badminton Scotland and confirmed by an

	<p>exchange of emails between AC and KR. The first quarterly review had already occurred.</p> <ul style="list-style-type: none"> • Para Badminton British Championships – Badminton Wales had agreed to host the Para Badminton British Championships 2020 and NT updated KA on the budget spend, including VIK. Badminton Wales were planning to hold the Para Badminton British Championships instead of the Four Nations Championships. Action KA
4	PERFORMANCE UPDATE
4.1 & 4.2	<p>Performance Update</p> <p>JA provided a presentation which included:</p> <ul style="list-style-type: none"> • Qualification for Tokyo Olympics • Qualification for Tokyo Paralympics • MSP and Aspiration Fund • Strategy Funding Award • Olympic/Paralympic Preparations <p>A copy of the presentation would be circulated to the Board with the minutes and the following comments were made:</p> <ul style="list-style-type: none"> • In advance of the Olympic Games the Team that qualify will have the opportunity to have a period of squad training which is not always possible outside of the Olympic year. We believe this period is a vital part of our Olympic preparation • (REDACTED) • The recent Japan International had been a useful tournament for the Para-Badminton players to see the arena they would be based in at the Paralympics. • JN suggested using current underspend in the GB account to provide additional support for JA and MB through the remainder of the UK Sport funding submission process. This was agreed by the Board. • Emma Eveleigh (BE Communications Officer) is working with the other Home Countries on the communications plan for both the Olympics and Paralympics. • It was encouraging that UK Sport have indicated they are willing to support Badminton and saw both Olympic and Paralympic Badminton as investible at Podium, Academy and Confirmation Level. The level of funding discussed would be affected by the numbers that meet criteria following the Games in Tokyo. • The Board noted that the indicative funding levels did not include equipment, innovation and core which would hopefully mean that additional funding would be forthcoming for these areas. • Work is still required to evidence the Performance Matrix for Olympics and Paralympic Athletes. • (REDACTED) • (REDACTED) • It was agreed that each home nation would adopt a consistent set of performance standards within their pathways that aligns to World, Olympic and Paralympic medal success. It was noted this would not preclude home nations from having another set of standards aligned to their own aims/goals (e.g. Commonwealth Games/European Championships) but by adopting the same standards at the pinnacle of our sport it will

	<p>greatly assist collaborative working to underpin a future GB WCP funded by UK Sport The GB Board would need to see the Phase 2 Submission ahead of it being sent to UK Sport and the Home Nations confirmed that they would need to seek approval from their Boards. In order to assist with the completion of the Submission, it was therefore agreed that JA and MB would liaise with the Badminton Scotland and Wales coaches and SB would speak to KN about NI's input.</p> <ul style="list-style-type: none"> • MB would circulate the UK Sport Phase 2 Submission requirements for Pathway development for each Home Nation so that they can submit information as part of the UK Sport process by Friday 7 February. MB would then liaise with each home nation to clarify any points by 14 February. (ACTION: MB)
4.3	<p>Badminton Europe Regional Project Award Proposal for GB Para-Badminton.</p> <p>NT spoke to her paper on the recent Award grant agreed by Badminton Europe to host Para-Badminton Camps during 2020 and the following points were made:</p> <ul style="list-style-type: none"> • Funding for the Camps would be issued to each Home Nation. NT asked the Board to approve that all funding could be sent to Badminton England, as the host Nation and the organising Home Country for the Camps. The money would enhance the training at the camps and help to identify new players by increasing the numbers who could attend. All Home Countries present agreed to this. • The camp format content would be similar to that in 2019. • As there was no age limit on the camp attendees, DB reminded each Home Nation that DBS checks of their coaches would be necessary. All Home Nations confirmed that this was already in place. • It was confirmed that the grant award would not reduce the Home Countries' financial contributions but enabled the annual programme to be extended from three to six camps. • The British Paralympic Association would be attending one of the camps to discuss classification with the athletes and other speakers would be invited to attend to discuss health, wellbeing and physiotherapy. • Badminton Scotland was currently recruiting a Para-badminton Head Coach and would keep NT updated on this. (ACTION: KR) • NT would shortly be sending out all the information to the Home Countries for them to confirm their athletes' and coaches' attendance. • GF enquired whether it would be possible to find out what other projects this Grant had funded. JN said that projects funded in 2019 were listed on the Badminton Europe web-site.
5	FINANCE UPDATE
5.1	<p>BGB Accounts</p> <ul style="list-style-type: none"> • The GB Board noted the healthy position of the accounts. • JN asked for those members who were yet to input their expenses for the year to give an indicative amount to her so that she could assess how much remained. (ACTION: GB Board) • The GB Board had previously agreed that any underspend would be used to support the Programme so once the figures were updated with the remaining expenses JN would produce a paper for agreement by the GB Board to release money to support

	<p>the Performance Programme.. The Board would be requested to approve this via email. (ACTION: JN)</p> <ul style="list-style-type: none"> The accounts were noted.
5.2	<p>Report on Natwest Bank Issues</p> <ul style="list-style-type: none"> JN informed the Board of her ongoing problem and frustrations in dealing with Natwest Bank.
6	GOVERNANCE
6.1	<p>To receive the Governance Checklist</p> <ul style="list-style-type: none"> The Board reviewed the Checklist and updated some of the dates within it. The Risk Register was due to be discussed at the May meeting.
6.2	<p>To receive the Governance Statement</p> <ul style="list-style-type: none"> JN had used the UK Sport template to produce the Governance Statement for the GB Board The Checklist was discussed and approved and JN would ask JW for confirmation that UK Sport were now happy with it before it would be published on the GB Board website page. (ACTION: JN & SW)
7	<p>AOB</p> <ul style="list-style-type: none"> DB was intending to attend the Spanish Internationals and the Paralympics to support the athletes. SB informed the Board that the British Athletes Commission had confirmed that players in receipt of an APA would be covered by their services. If there were athletes that did not have APAs but are part of Olympic/Paralympic programmes, they were willing to assist but enquiries for this support would need to come through the Home Countries, not the GB Board.
9	<p>Dates of next meetings:</p> <ul style="list-style-type: none"> Thursday 7 May 2020, 10:30 – 13:30 in Milton Keynes Thursday 8 October 2020, 10.30 – 13.30 in Milton Keynes
	There being no other business, the meeting closed at 2.15 pm

Appendix 2: Actions

Reference	Action	Responsible/Lead	Deadline Date
Item 2	JN to recirculate the Declarations list for all to review	Jane Nickerson	

Reference	Action	Responsible/Lead	Deadline Date
Item 3.1	JA to redact the Minutes of 26 September 2019 and pass to SW to publish on the website	Jon Austin	Done
Item 3.1	SW to circulate the redacted minutes to the Board for the Home Countries to post to their websites	Sue Wressell	Done and on-going
Item 3.2	SW to post papers to Drop Box only and inform GB Board members when available	Sue Wressell	Done and ongoing
Item 4.1 & 4.2	SW to send out slides with the Minutes	Sue Wressell	With the minutes
Item 4.1 & 4.2	MB to circulate the Phase 2 Submission requirements from each Home Nation to the GB Board	MB and SW	Completed
Item 4.3	KR to keep NT updated on the appointment of their new Para-badminton Head Coach	Keith Russell	When recruited
Item 5.1	All Board members to inform JN of their expense amounts for the year	All GB Board members	ASAP
Item 5.1	JN to produce a paper on the available funds from the account for support of current Performance Programme	Jane Nickerson	Once information received from all GB Board members re outstanding expenses