

8. Child Welfare Officers

Introduction

The Child Welfare Officer is a key role in Badminton, in the club and in the county. Badminton England would like to see a Child Welfare Officer in every county and junior club to ensure that child welfare is central to the philosophy of the club.

The Role of the Child Welfare Officer

The Club/County must use a fair and open recruitment process to identify the best person to fulfill this role

The Child Welfare Officer is responsible for the following:

Implementation of the Badminton England Safeguarding Policy and Procedures

- Ensure the club/county adopts and promotes Badminton England Safeguarding and Protecting Young People In Badminton policy, procedures and guidelines
- Ensure the club/county has an implementation plan and monitoring systems for safeguarding and Protecting Young People In Badminton
- Ensure that all club/county members are aware of and adhere to Codes of Conduct
- Ensure that parents and young people are aware of the club/county safeguarding policies and procedures and how they can voice their concerns or any issues they may have
- Ensure that DBS checks are fulfilled for all club members who meet eligibility guidelines <http://www.badmintonengland.co.uk/DBS>
- Sit on the committee within the club/county to advise and promote safeguarding

Managing Concerns

- Be the first point of contact for parents, volunteers, children / young people where concerns about children's welfare, poor practice or potential child abuse are identified.
- Report incidents / concerns to Badminton England Lead Child Protection Officer
- Ensure that, where possible, all concerns and incidents are recorded using an BE Incident Form
- Work with and be guided by the Badminton England Lead Child Protection Officer to support the management of any reported concerns
- Ensure confidentiality is maintained
- Be aware of local Children's Services, Police Protection Units and Local Safeguarding Children's Boards

Training

- Ensure that all club/county members attend safeguarding awareness training
- Ensure that all club/county members with responsibility for young people and children access training to support them to fulfil their role

To view the training suitable for all roles in badminton click [here](#)

Skills/Attributes

- Child centred approach
- Communication skills
- Basic administration – maintain records
- To be able to signpost to basic advice and support for young people and their parents

Knowledge

- Define and apply Badminton England Safeguarding and Protecting Young People in Badminton Policy, Procedures and Guidelines
- Recognise poor practice and potential abuse – behaviour which is harmful to young people
- Understand the role of the statutory agencies in Safeguarding and Protecting Children and Young People
- Use core values and principles underpinning good practice with young people
- To promote and have a commitment to equality and diversity

Training – To support Welfare Officers in their role

Badminton England requires all Club/County Welfare Officers to have the working knowledge as detailed below. ALL club/county welfare officers will be expected to gain and develop this through attending:

- UK Coaching Safeguarding and Protecting Children in sport –SPC1 and SPC2_
www.ukcoaching.org
- Time To Listen-contact Badminton England Safeguarding team for further information or look at the website www.BadmintonEngland.co.uk/safeguarding

The role description for the Welfare Officer is located at Appendix 1