

Agenda Item 3:1**Minutes: Badminton GB Board Limited Meeting**

Thursday 20th September 2018 10.30 am The Podium, Badminton England



Board:	Stephen Baddeley (SB)	Chair and Non-Executive Director
	Derek Batchelor (DB)	Director (Badminton England)
	Christine Black (CB)	Non-Executive Director (Badminton Scotland)
	Roger Moreland (RM)	Non-Executive Director (Badminton Wales)
	Jane Nickerson (JN)	Company Secretary/Non-Executive Director
Invited:	Jon Austin (JA)	Performance Director, Badminton England
	Mark Beecher (MB)	Head of Performance Operations, Badminton England
	Adrian Christy (AC)	Accountable Officer
	Keith Russell (KR)	Interim CEO, Badminton Scotland
	Jonny Wynne	Governance Manager, UK Sport
	Carole Hanson (CH)	Minute Taker (Badminton England)
Apologies:	Graeme Finch (GF)	Non-Executive Director
	Kenneth Nixon (KN)	Director (Badminton Ireland, Ulster Branch)

1	APOLOGIES FOR ABSENCE
	Noted as above.
2	DECLARATIONS OF INTERESTS No new declarations were advised.
3	MINUTES OF THE LAST MEETING
3.1	<i>To receive and approve the minutes of the meeting held on 9th May 2018:</i> <ul style="list-style-type: none"> The minutes of 9th May 2018 were approved subject to agreed changes being made.
3.2	<i>To consider matters arising from the minutes:</i> The following points were noted: <ul style="list-style-type: none"> DB formerly accepted and registered as a member of the GB Board Item 3.2, bullet point 3. £4k should be £6k. UKS will not allow an allocation to support the Board from the Medal Support Plan. Item 4.1 European Games – JA approved as Team Leader. It was not expected that any contribution towards the Games would be required from home nations as BOA would cover costs. Selection criteria had been signed off electronically by the Board over the summer. Item 5 Finance – To be discussed later in the agenda. Item 9.2 RM's comments have been received and added to the Director Terms' Document. Item 10 Para-Badminton CWG. AC felt that there is a strong appetite and unanimous support from Commonwealth countries for Para-Badminton to be

	<p>included in the 2022 CWG in Birmingham. However, it was noted that shooting has been dropped from the programme and therefore no new sports will be added at present. Para would have to be based at the same venue as badminton. The matter is in the hands of the BWF; all the home nations can do is keep pushing their support for its inclusion.</p>
4	<p>PERFORMANCE UPDATE</p>
4.1	<p><i>Performance Director's Report to include:-</i></p> <ol style="list-style-type: none"> 1. <i>Para-Badminton</i> 2. <i>Olympic and Medal Support Plan</i> 3. <i>Youth Olympic Games</i> 4. <i>European Games update.</i> <p>JA explained to the Board that due to a reduction in his work days, this will be a verbal update only. He has been asked to concentrate on 7 priority areas, 2 of which relate to GB activities. These are to engage with UKS with regards to planning/preparations leading in to Tokyo and developing a submission for Paris 2024. AC explained that JA's role as Performance Director was put at risk of redundancy due to affordability and his current role came about through the consultation process that followed.</p> <p>MEDAL SUPPORT PLAN</p> <p>[REDACTED]</p> <p>MEDAL SUPPORT PLAN INVESTMENT</p> <ul style="list-style-type: none"> • We now have more physio support based at the NBC, one person part funded by BE. There is also a remote physio in place who is based in Malaysia and supports at events. Strength and conditioning support is now provided from a private source which is more cost effective than the support provided in the past by EIS. There is also a contribution to the cost of shuttles and courts and one coach. • SB reminded all that the GB Board have no governance regarding the MSP. However, it had been agreed that the Board would be kept updated on its delivery. • Concerning EIS, UKS have commented but not challenged why we are not using EIS. With regards to the physio based in Asia, she is solely contracted to us and supports the other athletes whilst not compromising her work with Chris and Gabby. <p>PARA-BADMINTON</p> <ul style="list-style-type: none"> • All is going well in Sheffield and we are building on what was already in place. Richard Morris has been appointed as Head Coach until the end of the Tokyo games. A physio, provided by EIS, is employed 4 days a week. Strength and conditioning support is also provided through EIS and there will also be a nutritionist in place shortly, again supplied through EIS which has specialist skills in para-sports, particularly in Sheffield.

- The contract for the venue has been signed. The hall has been decorated and the lights improved. The floor is to be refurbished and there will be one wooden court for wheelchair users in the future.
- The players feel part of an environment geared entirely towards them.
- The present WR of the 4 programme players are:
Daniel Lee 3
Jack Shephard 1
Krysten Coombs 2
Martin Rooke 6 [REDACTED]
- The Japan Open will be held 25th-30th September. [REDACTED]. This event will be an indicator of progress. The European Championships will be held on 30th October which will be assessed by UKS to ensure that we are on track.
- There was a discussion around the challenges regarding classification especially of SS6. It was felt that classification generally needs overhauling. Nora Perry is on the BPA council and it was agreed to copy her in on a letter to the BWF regarding SS6 classification and the need for the rules to be clearer on height, limb length etc. This should be consistent and apply to any age of player. **ACTION JA**
- CB asked if the para athletes were receiving any media training. MB said that a player induction has been carried out and media instruction was included as part of this. The line from UKS is to make reference to UKS funding but closer to the Games they will be GB athletes. Media training is set to continue through to Tokyo.

TOKYO PREPARATION

- The athletes' village is one to one and a half hours from the 10,000 seater venue and that journey to the venue presents challenges which the BWF are aware of. JA said that all nations are looking for a closer base but there are no decent hotels within a 50 minute radius. However, JA has contacted the International Christian University which is only 15 minutes from the venue and would like to pursue a partnership with them to set up our base there. The accommodation would be high quality student-type accommodation with excellent catering facilities etc. JA is agreeing this with the coaching team at present. CB asked if the venue was the same for Para-Badminton but this is not the case. Their venue is 10-15 minutes from the other arena. There is air conditioning in the venue but as the Japanese understand badminton well, the drift is minimal. [REDACTED]
- BOA to be briefed on the likely qualifiers, probably 6-8. For Rio we took 8 athletes, 3 coaches, a team leader and an unaccredited coach and the same will be asked for this time.
- MB is flying to Japan on Saturday for a recce with the BPA.
- AC asked about accommodation for wheelchair athlete Martin Rooke. MB said that we have registered his requirements and there is some structural work to be done regarding the accommodation.
- RM asked if there were any indications that we are disadvantaged by the BOA because we are an unfunded sport. AC had raised this at a BOA meeting and it was minuted that there would be no prejudice towards unfunded sports. It was agreed to keep an eye on the situation and raise it with the BOA if that became necessary.
- Para-Badminton qualifying commences on January 1st 2019. There are 12 events at the moment but more may be added (this is an uplift from 6 at the last Games). Athletes may compete in all events and points gained are accumulative.
- JN asked about solidarity funding from the BOA. JA said we do receive this but had to give back the funding for Chris and Gabby because of the funding received from UKS.

	<p>YOUTH OLYMPICS</p> <ul style="list-style-type: none"> This runs from 6th-18th October 2018. Andy Bowman from Scotland is the Team Leader. Grace King and Chris Grimley are our athletes. <p>[REDACTED]</p> <ul style="list-style-type: none"> It was felt that there was a lot of bureaucracy required for such a simple competition. Andy Bowman will have some expenses which will need to be covered. The Board will cover these expenses which will be in the hundreds rather than the thousands. <p>EUROPEAN GAMES</p> <ul style="list-style-type: none"> Criteria for this tournament has been published 10-12 athletes to take part BOA flagged that we should be a priority sport as it is an Olympic qualifying event BOA pick up the costs but not travel costs to airports <p>[REDACTED]</p>
5	<p>NI QUALIFICATION OVERVIEW</p> <p><i>KN joined the meeting via conference call. Questions and comments on the Paper were received as follows:</i></p> <ul style="list-style-type: none"> CB commented on the first line which only mentions the Olympic Games. It was agreed to add Para and European Games. KN to amend. ACTION KN SB - GB and Irish representation. Should be 'or' after certain bullet points. ACTION KN SB – Page 2 should read 'country' not 'county'. ACTION KN It was agreed that the document should be noted and accepted as a living document and brought to the next meeting with the points raised. <p><i>KN left the meeting</i></p>
6	<p>FINANCE UPDATE</p>
6.1	<p>To record electronic approval of 17/18 accounts:</p> <ul style="list-style-type: none"> Posted at Companies House Account stands at £364.78 Annual costs such as Insurance will be up No grant drawn down as yet The accounts had been electronically approved by the Board in the summer
6.2	<p>Other:</p> <p><i>MB presented his Financial update paper. Comments and questions were received as follows:</i></p> <ul style="list-style-type: none"> SB felt that the paper gave a helpful overview and clearly showed the financial position MB will update in future with this layout if acceptable to the Board. It was agreed to electronically distribute the paper and then to ask for feedback from the Board when the contents have been studied. It was felt that with regards to Table 3 of the report, more detail needs to be given; one figure is not sufficient. ACTION MB

	<ul style="list-style-type: none"> JN felt it is important to show all costs on Table 1.
7	<p>POLITICAL UPDATE AND INFLUENCING</p> <ul style="list-style-type: none"> At the end of September, UKS will give their initial consideration to its future funding strategy and this will be discussed at their December meeting. In April 2019, the outcome will be announced publicly. NGBs will see the outcome a week or so in advance. Next September will see the launch of the Paris cycle which will follow the same principles as the Tokyo cycle. The unfunded sports got together and met Tracey Crouch and emphasised to her that it was not a totally independent review No more funds will be available ahead of Tokyo. Several representations to UKS were made around the GB Badminton PD role but they wouldn't help with funding for this. All we are asking is that there is a baseline level of funding in the policy for Paris, not for every sport to receive the same amount of money. UKS are employing an accountant to see if they are getting value for money from their funding. AC felt that if they were more efficient there could be in the region of £6 million available for unfunded sports It was felt that there is some sympathy with our situation and arguments
8	<p>GOVERNANCE</p>
8.1.	<p><i>Public commitment statement:</i></p> <ul style="list-style-type: none"> RM thanked JN for her hard work on this. It was approved by the Board and AC will ensure it is added to the website. ACTION AC
8.2	<p><i>Board Induction Pack:</i></p> <ul style="list-style-type: none"> It was discussed whether or not a written statement of responsibility should be written into the induction pack. RM pointed out that this was already in the appointment letters and would this not be duplicating? JN felt that thought should be given to the process rather than make changes to the pack. <p><i>After discussion, it was agreed that there were some inaccuracies in the pack which should be corrected. The revised pack will be sent out electronically to all Board members for their approval once the corrections have been made. ACTION JN</i></p>
8.3	<p><i>Skills Matrix:</i></p> <ul style="list-style-type: none"> Completed by all but one director whom JN will chase.
8.4	<p><i>Board review process:</i></p> <ul style="list-style-type: none"> This process is underway. SB met with CB today and will continue to meet with each Board member, preferably before or after a Board meeting.
8.5	<p><i>Review of GAP Analysis:</i></p> <p><i>The following comments were made on the items shown in red on the analysis table:</i></p> <ul style="list-style-type: none"> 1 – all OK. 2.1 (B) – This is an aspiration we are working towards so should it be red? It was felt that the publication of the PCS should turn it black. 2.9 – should this be black? 3.1 – the website has taken good steps forward

	<ul style="list-style-type: none"> It was agreed to defer this to the January 2019 agenda
10	AOB <ul style="list-style-type: none"> Official date for compliance –28 February 2019
11	Date of Next Meeting: <ul style="list-style-type: none"> TBA
	There being no other business the meeting closed at 2.10pm

Appendix 1 – Decisions:

Reference	BGB Decision	Responsible/Lead	Date agreed
Item 3.1 Minutes of 9 May 2018	The minutes of 9 th May 2018 were approved, subject to agreed changes being made	BGB Board	20 th September 2018

Appendix 2: Actions

Reference	Action	Responsible/Lead	Deadline Date	
Item 8.2	Finalise the induction pack for new GB Board members	Jane Nickerson	January 2019	
Item 4.1	To copy in Nora Perry to letter to BWF on SS6 classification	Jon Austin	ASAP	
Item 5	Make agreed changes to the NI Qualification Overview	Kenneth Nixon	ASAP	
Item 8.1	Add Public Commitment Statement to website	Adrian Christy	ASAP	
Item 8.2	Make changes as agreed to the Board Induction Pack	Jane Nickerson	January 2019	

Reference	Action	Responsible/Lead	Deadline Date	
Item 8.6	Change 'Performance Director' to 'Team Leader' on consultancy agreement – covering letter	Chair	ASAP	
	BOA Influencing - ongoing	Chair / Adrian Christy	on-going	
	Unfunded Sports update – on-going	Adrian Christy	On-going	

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